



MINISINK VALLEY CENTRAL SCHOOL DISTRICT
Transportation Department
PO BOX 217
SLATE HILL, NY 10973-0217
845-355-5141 / Fax 845-355-2813

TRANSPORTATION REQUEST TO AND/OR FROM CHILDCARE / ALTERNATE LOCATIONS
ADMINISTRATIVE GUIDELINES

Transportation will be provided to and/or from childcare locations for students in Grades K – 12 subject to these guidelines:

1. Requests for transportation for childcare purposes **must** be within the child's school attendance zone.
2. Requests for transportation services **must** be in writing and submitted on the **Transportation Request to and/or from Childcare Location** form by April 1, prior to the school year in which the service is needed.
3. Requests made after the April 1 deadline may be honored only if it can be added on an established route for that school at no additional cost to the district.
4. Any permanent change should be submitted at least five days in advance and be submitted on the **Transportation Request to and/or from Childcare / Alternate Location**.

For more information, please call the transportation office at 355-5140.



MINISINK VALLEY CENTRAL SCHOOL DISTRICT
Transportation Department
PO BOX 217
SLATE HILL, NY 10973-0217
845-355-5140 / Fax 845-355-2813

CHILDCARE / ALTERNATE LOCATION TRANSPORTATION REQUEST

STUDENT'S FULL NAME: _____

ADDRESS: _____

SCHOOL: _____ GRADE: _____

CHILDCARE LOCATION: _____

Time of Day Needed: (PLEASE CHECK APPROPRIATE TIME)

_____ A.M. Day Care/Child Care Provider

Circle Days: M T W TH F; All

_____ P.M. Day Care/Child Care Provider

Circle Days: M T W TH F; All

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Childcare Contact/Phone: _____

Effective date for transportation to begin: _____

I HAVE READ THE ADMINISTRATIVE GUIDELINES FOR REQUESTING ALTERNATE TRANSPORTATION SERVICES.

Today's Date

Signature Parent / Guardian

Please return this form to **Minisink Valley Transportation Office, PO Box 217, Slate Hill, NY, 10973**, by April 1, prior to the school year in which the service is needed for your request to be considered. You can mail, Fax, or email to: Clamanna@minisink.com or Sswaine@minisink.com